



About us: B&S Site Development is more than just another construction company. We are a family of unique individuals committed to our culture, our values, and each other. We believe in making our own luck and creating our own opportunities. B&S Site Development accomplishes this by constantly innovating, finding ways to create new value and seizing new opportunities. We are a leading site development contractor that specializes in mission critical and large-scale commercial projects that focus on customer relationships and client satisfaction.

We have offices in Manassas, VA; Richmond, VA; Columbus, OH; Atlanta, GA and projects in 5 states (VA, PA, MD, OH, IN). We have been in business for over 20 years and have become the leading site contractor for the data center industry. We work on parcels ranging from 20-100+ acres.

Job Title: Fleet Manager

We are currently looking to add a Fleet Manager to the team. This person will be responsible for the overall management of inventory, allocation and maintenance of our large fleet of construction equipment and vehicles (dump trucks, excavators, loaders, backhoes, rollers, drills, Bobcats, water trucks, sweepers, etc.)

Fleet Manager Responsibilities:

- Manage utilization and allocation of vehicles and equipment based on real time project needs.
 - This will include tracking and utilization and proper allocation through the use of fleet management software (Aardvark) and feedback from PM's/Supervisors on each job.
- Assist with minimizing equipment downtime due to underutilization and/or maintenance and repair issues
- Work with Corporate Safety Officer to ensure all vehicles have proper working safety equipment such as fire extinguishers, etc.. at all times
- Manage the maintenance/service process on all vehicles/equipment
- Manage urgent or emergency repairs as needed
- Provide regular reporting on costs vs. budgets, utilization, maintenance, etc.
- Assist with methods to decrease cost and improve efficiency of the fleet as a whole.
- Work with dealers and leasing companies in negotiating and maintaining updated agreements
- Assist with adding/removing equipment/vehicles as required in order to support real time fluctuations in field demand

Qualifications:

- Excellent written and verbal communication skills
- Prior experience with negotiating fleet leasing and purchase agreements
- Expert computer skills (Excel, Word, Outlook)
 - Prior experience with Aardvark or any other similar fleet management software experience is highly desired.
- Understanding of basic vehicle mechanics, including the ability to identify when major repairs are needed
- Ability to set and monitor a budget
- Good problem-solving, critical thinking and decision-making skills
- Exceptional organization, time management and multitasking abilities
- Keen attention to detail

Why join us:

- **Competitive Salary & Benefits:** We offer a competitive salary along with health insurance, retirement plans, and performance bonuses.
- **Career Advancement:** We are committed to the growth and development of our employees, offering training programs and opportunities for career progression.
- **Challenging and Rewarding Work:** Lead diverse and impactful projects that challenge your skills and expertise.
- **State-of-the-Art Equipment:** Work with the latest machinery and technology in the construction industry.
- **Strong Safety Culture:** We prioritize the safety and well-being of our employees with regular training and strict safety protocols.

What we offer:

- Health, Dental, and Vision Insurance
- Life and AD&D Insurance
- STD and LTD Insurance
- Paid Parental Leave
- 401(k) Plan – Matching up to 6% **Fully Vested Day ONE!**
- Paid Time Off (PTO)
- Paid Holidays

All qualified applicants with B&S Site Development will receive consideration for employment without regard to race, color, religion, sex, sexual orientation and gender identity, national origin or status as a qualified individual with a disability or protected veteran. B&S Site Development is proud to be an Equal Opportunity Employer and member of the Drug Free Safety Program